



**Job Title:** Youth Development Coordinator – Summer Day Camp Program

**Reports To:** PLBC President and Director of Student Life

**Position Overview:**

Pacific Life Bible College (PLBC) is excited to offer an opportunity for a motivated and creative individual to serve as a Youth Development Coordinator through the Canada Summer Jobs Program. This role focuses on designing, promoting, and leading two week-long day camps aimed at equipping high school students with valuable skills for future educational opportunities, meaningful service projects and faith development.

Camp curriculum will include teaching times for life skills, time management, faith formation and skills to serve the community. Time will be given to develop and practice communication skills, including public speaking. Practical application will be given for participants to engage with other local non-profits through meaningful service projects that will empower participants with a vision for serving people outside of their normal experience. Within the diverse landscape of Metro Vancouver, participants will interact collaboratively with and for the benefit of radicalized youth.

The ideal candidate will be passionate about youth development, capable of working independently, and able to inspire and organize a dynamic program that reflects PLBC's mission of preparing students for impactful service in their communities.

**Key Responsibilities:**

- Program Development and Facilitation
  - Take the lead in designing and structuring two week-long summer day camps for high school students.
  - Develop engaging content that fosters skill-building, leadership, and personal growth in alignment with camp goals.
  - Facilitate all camp activities, ensuring they are safe, fun, and impactful.
- Promotion and Outreach
  - Collaborate with the PLBC team to promote the summer camp program through social media, local schools, and community networks.
  - Build connections with high school students and their families to encourage participation.
- Leadership and Teamwork
  - Work closely with the PLBC President, Dean of Students, and other team members to ensure program success.



- Take ownership of the camp program, serving as the primary leader during the planning and execution phases.
  - Coordinate and oversee any additional staff or volunteers involved in the camp.
- Administrative Duties
  - Manage camp logistics, including scheduling, registration, and materials preparation.
  - Maintain detailed records of program participation and outcomes.
  - Adhere to budget guidelines and prepare reports as required by the Canada Summer Jobs Program.
  - Other duties to support administrative needs during the summer semester.

**Qualifications:**

- Strong organizational, communication, and leadership skills.
- Experience working with youth, especially in educational or camp settings, is an asset.
- Passion for mentoring and developing young leaders.
- Ability to work independently while collaborating with a team.
- Commitment to PLBC's mission and values.

**Position Details:**

- 8-weeks starting at the end of June.
- 35 hours per week
- \$17.85 per hour

**To apply send a resume to [mdelblanc@pacificlife.edu](mailto:mdelblanc@pacificlife.edu).**